

BAD WEATHER

9400.000

It is the County's policy to keep the courthouse and administration building open to the public, even in bad weather. The courthouse shall be open from 7:30 a.m. to 4:30 p.m. and the administration building shall be open from 8:00 a.m. to 4:30 p.m.

Vacation leave will be deducted for employees unable to be present at work due to bad weather. Employees who have accumulated sufficient compensatory leave time may use it for bad weather instead of taking a reduction in vacation leave. If an employee's vacation and compensatory time have been exhausted, then a pay reduction will be imposed. In the event that a non-salaried employee does not arrive at the normal starting time, a prorated amount shall be deducted, as set forth above.